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|  | <b>WAH BRASS MILL (PVT) LTD.</b>  | PUR/4/002    |
|   | <b>TENDER ENQUIRY (FOR LOCAL PURCHASE)</b>  | Issue-1      |
|   | QMS <input type="checkbox"/> EMS <input type="checkbox"/> HSMS <input type="checkbox"/> | Page: 1 OF 5 |

M/s \_\_\_\_\_  
 \_\_\_\_\_

Dear Sirs,

**Reference: TENDER ENQUIRY NO: 78-LP-PSO SOLCUT OIL & ALPHA EP-2-PUR-WBM-2022-23 DT. 24-3-2022.**

**WAH BRASS MILL** intends to purchase PSO Solcut Oil, & PSO Alpha Ep-2 Grease, OR Equivalent (detail specs given in the Schedule to Tender attached) to be used in its state of the art newly-up graded Manufacturing Facility. You are requested to submit sealed quotations for the items noted on the schedule to the Tender.

**1. SUBMISSION OF TENDER**

1.1 Please quote single stage tow envelop method, as under:-

**a) PART I “TECHNICAL OFFER”**

It should exclusively give technical details and literature / brochures of the offered items alongwith sample; validity date, delivery schedule and signed undertaking give on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

**b) PART II “COMMERCIAL OFFER”**


It should indicate the commercial terms e.g price, term of payment, mode of payment, mode of supply.

**c)** Each part should be placed in a separate sealed cover. The envelopes should be inscribed with : Part I “Technical quotation without price” and Part II “Commercial quotation with price”

1.2 Tenders will be opened at **10:00** hours on **19-4-2022** (Tuesday) and must reach POF Bids Centre on or before the specified time. The tenders received late will not be entertained. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority.

1.3 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

|   |   |
|---|---|
| Tender Enquiry No: <u>78-LP- PSO SOLCUT OIL &amp; ALPHA EP-2-PUR-WBM-2022-23 DT. 24-3-2022.</u> |   |
| Tender to be opened on <b>19-4-2022</b>   |   |
| <b>Address</b>  | : <b>Chief Executive Officer, Wah Brass Mill (Pvt) Ltd.<br/>POF’s Bid Centre (Room No 02) behind Rabta Hall,<br/>POF Wah Cantt. Post Code (47040)</b> |
| <b>Phone</b>  | : <b>051-9055-21070, 051-9055-22283</b>   |
| <b>Email</b>  | : <b><a href="mailto:mdwahbm@hotmail.com">mdwahbm@hotmail.com</a> &amp; <a href="mailto:ceo@wahbrass.com">ceo@wahbrass.com</a></b>                    |
| <b>STRN</b>   | : <b>2300409350217 &amp; NTN = 4093502</b>  |

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## 2.0 **GENERAL INSTRUCTIONS:**

- 2.1 The quotation must remain valid for at least 90 days from the date of opening of tenders.
- 2.2 The quotation should hold good for any reduced or enhanced quantity without notice.
- 2.3 In the event of non-acceptance of offer, no intimation will be given to the Tenderer.
- 2.4 Conditional offers or alternative offers are likely to be ignored.
- 2.5 Quotations should be based on "Free Delivery" at Wah Brass Mill (Pvt) Ltd, Quaid Avenue, (Adjacent POF Main Gate), Wah Cantt.
- 2.6 The suppliers registered with Sales Tax Deptt are only eligible to participate in the T.E. The competitive supplier shall have to furnish Sales Tax Invoice and Professional Tax Clearance Certificate.

## 3.0 **TENDER FEE:**

The Tender must be accompanied by a non-refundable fee by means of a Crossed Cheque in favour of CEO- Wah Brass Mill (Pvt) Ltd, Quaid Avenue, (Adjacent POF Main Gate), Wah Cantt. The rates of the tender fee are as follows:-

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| Cost of supplies upto Rs 01 Lac           | : | Rs. 100/- |
| Cost of supplies from Rs 01 Lac to 05 Lac | : | Rs. 250/- |
| Cost of supplies over Rs 05 Lac           | : | Rs. 500/- |

## 4.0 **BID MONEY:**

- 4.1 Bid Money at the rate of 2% of the quoted value should accompany the Tender in the shape of "Deposit at Call Receipt" from a scheduled Bank drawn in favour of CEO, Wah Brass Mill Pvt Ltd, Wah Cantt. Tenders received without Bid Money will be rejected.
- 4.2 Bid Money of the unsuccessful Tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.

## 5.0 **PERFORMANCE BOND:**


- 5.1 The successful bidder will provide Performance Bond at the rate of 10% of Value of the contract in favour of Wah Brass Mill (Pvt) Ltd, Wah Cantt. The Performance Bond will be furnished in the form of Deposit at Call Receipt from any scheduled bank or an unconditional bank guarantee on prescribed Proforma valid for a period of 12 months. The Performance Bond will be submitted prior to the placement of Contract. The Performance Bond will be returned on satisfactory completion of the contract.

## 6.0 **SAMPLE:**

The bidder firm should invariably furnish the sample duly developed/printed along with the offer. Offers without sample are liable to be rejected.

## 7.0 **INSPECTION:**

- 7.1 Supplies shall be subject to the Inspection at Purchaser's premises.
- 7.2 The stores shall be supplied on Warranty / Guarantee subject to Inspection on receipt. Rejected stores shall be replaced by the supplier without any obligation.

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**8.0. ACCEPTANCE OF OFFERS:**

The Right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

**9.0 FAILURE TO SUPPLY THE STORES:**

All deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and / or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may Not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

**10.0 MATERIAL / STORES:**


The material / stores shall conform to the specifications as laid down in the schedule to Tender Enquiry.

**11.0 WARRANTY / GUARANTEE:**

The stores shall be supplied on Warranty / Guarantee subject to Inspection at WBM. Rejected stores will be removed and replaced with the acceptable store by the supplier at his own expenses within specified time.

**12.0 PAYMENT:**

Payment for the supplies will be made by the C.F.O-WBM M/s Wah Brass Mill Ltd, The Mall, Wah Cantt through Cross Cheque/DD on receipt / acceptance of store.

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**13.0 TERMINATION OF CONTRACT:**


If at any time during the currency of this contract, the purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of FAILURE TO SUPPLY THE STORES) he shall have the right to do so.

Please, return the "Schedule" to the Tender, duly signed by the specified date along with the specifications/drawings if any enclosed herewith even if you are unable to quote.

**NOTE: E-mails offers / quotations will not be entertained. Offers must be submitted via courier to the address mentioned in clause 1.3 of this TE.**

Yours faithfully,

xxxx sd xxxx  
AM-SUPPLY CHAIN-WBM  
For CHIEF EXECUTIVE OFFICER  
Wah Brass Mill (Pvt) Ltd  
E-MAIL: ceo@wahbrass.com

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SCHEDULE TO TENDERNO: **78-LP-PSO SOLCUT OIL & ALPHA EP-2-PUR-WBM-**

**2022-23 DT. 24-3-2022.**

DUE ON **19-4-2022**

| Item No | Description with Specs etc.         | A/U | Qty   | Unit Price up to WBM | Total Price up to WBM | Delivery Date |
|---------|-------------------------------------|-----|-------|----------------------|-----------------------|---------------|
| 1       | PSO Solcut Oil,<br>OR<br>Equivalent | Ltr | 10080 |                      |                       | Immediate     |
| 2       | PSO Alpha Ep-2 Grease               | Kg  | 180   |                      |                       |               |

**UNDERTAKING:**

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted, failing which it shall constitute a breach of contract, and Wah Brass Mill Pvt Ltd, shall have the right to purchase the stores/services from elsewhere at our risk and cost.

Place \_\_\_\_\_

Date \_\_\_\_\_

Firm's Name \_\_\_\_\_

Signature of the Tendered \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_