	WAH BRASS MILL (PVT) LTD.	PUR/4/007
	TENDER ENQUIRY (Foreign / local Purchase)	Issue-1
	QMS <input type="checkbox"/> EMS <input type="checkbox"/> HSMS <input type="checkbox"/>	Page: 1 OF 5

M/s _____

Dear Sir / Madam,

Reference: **TENDER ENQUIRY NO. 29-FP/LP-COPPER & ZINC-PUR-WBM-2020-21, DT. 28-5-2021**

Wah Brass Mill intends to purchase Copper & Zinc (detail specs given in the Schedule to Tender attached) to be used in its state of the art newly-up graded Manufacturing Facility.

You are requested to submit sealed quotations for the required items noted on the schedule to the Tender. Method for submission of Tender, Payment Terms & Other Instructions together are given as under:

1. SUBMISSION OF TENDER

1.1 Please quote single stage two envelope method, as under:-

a) PART I "TECHNICAL OFFER"

It should exclusively give technical details and literature / brochures of the offered items alongwith sample; validity date, delivery schedule and signed undertaking given on the schedule to this Tender Enquiry. It must not indicate price, costs etc.

Following documents must be provided by the firm:-

- i) *Testimonials of Relevant experience and past performance to supply Copper Cathodes specifically to POFs / Defence / Public / Private Sector Organizations.*
- (ii) *Capabilities with respect to personnel, equipment, and plant.*
- (iii) *Financial position / Annual Turnover.*
- (iv) *Appropriate managerial capability.*

b) PART II "COMMERCIAL OFFER"


It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

c) Each part should be placed in a separate sealed cover. The envelopes should be inscribed with : Part I "Technical quotation without price" and Part II "Commercial quotation with price"

1.2 Tenders will be opened at **10:00** hours on **02-7-2021** (Friday) and must reach POF Bids Centre through Air mail / courier on or before the specified time. The tenders received late will not be entertained. The bids "By hand" will be received in the Bid center till 30 minutes before the time of Bid opening. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority. **Venue of Tender Opening is POFs Bid Centre (Room No. 02), Behind Rabta Hall, POF, Wah Cantt.**

1.3 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: <u>29-FP/LP-COPPER & ZINC-PUR-WBM-2020-21, Dt. 28-5-2021</u>	
Tender to be opened on : <u>02-7-2021</u>	
Address	: Chief Executive Officer, Wah Brass Mill (Pvt) Ltd.,
	: POF's Bid Centre (Room No 02), Behind Rabita Hall,
	: POFs, <u>Wah Cantt (PAKISTAN)</u> Post Code (47040).
Phone	: 051-9055-21070 , 051-9055-22283
Email	: ceo@wahbrass.com & mdwahbm@hotmail.com

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2. GENERAL INSTRUCTIONS

The price shall be filled in Col. 5 and delivery date in Col. 6 of the schedule to the Tender Enquiry. The undertaking shall be signed at the bottom of the schedule.

- 2.1 Offers should be based on prevailing LME rates. LME rate will be charged as on the next day of receipt of LC by the firm.
- 2.2 The quotation must remain valid for at least 60 days from the date of opening of tenders.
- 2.3 In the event of non-acceptance of offer, no intimation will be given to the Tenderer.
- 2.4 Conditional offers or alternative offers are likely to be ignored.
- 2.5 Submission of offer through an agent in Pakistan shall be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the Original Proforma Invoice from the principals/manufacturers.
- 2.6 Quotations shall be based on CFR, Karachi Value including sea worthy packing. The consignment will preferably be shipped through Pakistan National Shipping Corporation (PNSC). In case there is no PNSC Service available, the consignment will be shipped on other conference line vessel but not of Indian/ Israelian Flag Vessel.
- 2.7 Offers/Quotations should be based on CFR Karachi (Pakistan).

3.0 INSPECTION:


- 3.1 Supplies shall be subject to the Inspection at Suppliers premises by third party (internationally accredited agency like SGS, Lloyds etc) nominated by the Purchaser or by an authorized representative of the Purchaser. The cost of third party inspection will be borne by the supplier.
- 3.2 The Materials shall be supplied on Warranty/Guarantee subject to Inspection on receipt. Rejected Materials shall be replaced by the supplier without any obligation.

4.0 ACCEPTANCE OF OFFERS

- 4.1 The Right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

5.0 PERFORMANCE BOND

- 5.1 The successful bidder will provide Performance Bond Bank Guarantee @ 10% of CFR Value of the LC against the contract in favor of Wah Brass Mill (Private) Ltd, Wah Cantt. The Performance Bond will be furnished in the form of Deposit at Call Receipt from any Scheduled Bank in Pakistan or an unconditional Bank Guarantee on Prescribed Proforma. The Performance Bond shall be furnished within 15 days from the date of letter of credit (L.C). It shall be valid for a period of 12 months after the date of expiry of letter of credit. If the Performance Bond is not furnished within the prescribed time, the Purchaser reserves the right to cancel the contract and has the right of risk purchase action.

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6.0 **DELIVERY PERIOD**


Stores to be supplied within 30 days after establishment of LC.

7.0 **FAILURE TO SUPPLY THE STORES**

- 7.1 All the deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and / or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may Not be delivered, subject to a maximum of 10% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.
- 7.2 In case of late shipment beyond 3 months, supplying firm will be blacklisted from POFs & performance Bond will be forfeited.

8.0 **PAYMENT:**

- 8.1 Payment shall be made by means of irrevocable Letter of Credit. All Bank charges incurred in Pakistan in connection with the establishment of L.C. shall be borne by the purchaser; whereas, all Bank charges incurred in connection with drawing of payment including charges for confirmation of L.C. by the advising Bank/Foreign Bank shall be borne by the supplier.
- 8.2 **80%** payment shall be made by the LC Opening Bank on receipt of shipping documents including satisfactory inspection report by third party / authorized representative of the Purchaser and **20%** payment shall be released on receipt & inspection of consignment at **WAH BRASS MILLS (Pvt) Ltd** premises.
- 8.3 If at any time during the currency of the contract, the purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of FAILURE TO SUPPLY THE MATERIALS), he shall have the right to do so by giving the supplier a registered notice to that effect.
- 8.4 Partial Shipments / Partial Payment allowed.

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9. CORRESPONDENCE

All correspondence regarding the Tender shall be addressed to the following:

WAH BRASS MILLS (PRIVATE) LIMITED
 (ADJACENT POF MAIN GATE), QUAID AVENUE
WAH CANTT (PKISTAN).
 PHONE:+92 51 905521070
 E-MAIL: ceo@wahbrass.com

Attention: Brig. (R) OSAMAH MAJEED
 CHIEF EXECUTIVE OFFICER

10. SECURITY OF INFORMATION

10.1 The tenderer and his employees must not communicate any information relating to the sale / purchase of materials under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by WAH BRASS MILL to receive it.

Please, return the "Schedule" to the Tender, duly signed by the specified date along with the specifications/drawings if any enclosed herewith, even if you are unable to quote. If you have any query, you may contact the undersigned for further guidance.


NOTE:

Offers/bids through **E-Mail & Fax** are not acceptable. The offers/bids must be submitted on firm's original letter head pad through **Surface Mail/Courier.**

Yours faithfully,

xxxxsdxxxxx
 AM-SUPPLY CHAIN-WBM
 For Chief Executive Officer
 Wah Brass Mills (Private) Limited
 E-mail: ceo@wahbrass.com

Contd...P/5

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SCHEDULE TO TENDER No: **29-FP/LP-COPPER & ZINC-PUR-WBM-2020-21 DT.28-5-2021**
 DUE ON **02-7-2021**

Sr. No	Item Description with Specifications	Qty	A/U	Price per Unit on CFR Karachi basis.	Delivery Date
1	Copper Cathode / Sheet (LME Grade) Spec BS-EN 1978:1998 (Cu-CATH-I / Cu-CATH-2) OR ASTM-B-115-10 (Cu-CATH-1) Size: 3 Feet x 3 Feet x 12 to 20mm Thick (approx)	650	M.T		Immediate.
2	Zinc Ingot Electrolytic High Grade 99.95% minimum purity Spec:BS 3436:1986(Zn-2) (Latest Edition)	300	M.T		

Other Terms & Conditions:

- A.**
- i) Offers/bids through E-Mail & Fax are not acceptable. The offers/bids must be submitted on firm's original letter head pad through surface Mail / Courier.
 - ii) Confirmation of submission of Performance Bond as per TE clause 5 & accepted copies of contract will be mandatory to be submitted in case of placement of order.
 - iii) Participants/ bidders are obligatory to forward necessary credentials of their firm showing / elaborating details of their business with Govt./Semi Govt. & public sector organizations/departments of Pakistan alongwith their quotation.
 - iv) Only those firms may participate in the bid who can arrange export license at their own end.
- B. FOR INDIGENOUS FIRMS / SUPPLIERS ONLY**
- i) Any eligible Indigenous bidder / firm can offer on FOR basis.
 - ii) The tender must be accompanied by a non-refundable fee by means of a crossed postal order/pay order of Rs. 500/- in favor of CEO-WBM, Wah Cantt.
 - iii) Bid Money at the rate of 2% of the quoted value should accompany the Tender in the shape of "Deposit at Call Receipt" from a scheduled Bank drawn in favour of CEO, Wah Brass Mill (Pvt) Ltd, Wah Cantt. Tenders received without Bid Money will be rejected.
 - iv) 100% payment will be released through Cross Cheque, after receipt & acceptance of store at WBM, Wah Cantt.

UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted, failing which it shall constitute a breach of contract, and Wah Brass Mill (Pvt) Ltd, shall have the right to purchase the stores/services from elsewhere at our risk and cost.

Place _____
 Date _____
 Signature of the Tendered _____
 Name _____
 Position _____
 Address _____