	WAH BRASS MILL	PUR/4/007
	TENDER ENQUIRY (Foreign / Local Purchase)	Issue-1
	QMS <input type="checkbox"/> EMS <input type="checkbox"/> HSMS <input type="checkbox"/>	Total Pages: 5

M/s _____

Dear Sir / Madam,

Reference: **TENDER ENQUIRY NO. 01-FP/LP-Copper Cathode-PUR-WBM-2023-24, DT. 07-6-2023**

Wah Brass Mill intends to purchase Copper Cathode / Sheet (detail specs given in the Schedule to Tender attached) to be used in its state of the art newly-up graded Manufacturing Facility.

You are requested to submit sealed quotations for the required item noted on the schedule to the Tender. Method for submission of Tender, Payment Terms & Other Instructions together are given as under:

1. SUBMISSION OF TENDER

1.1 Please quote single stage two envelope method, as under:-

a) PART I “TECHNICAL OFFER”

It should exclusively give technical details and literature / brochures of the offered items alongwith sample; validity date, delivery schedule, Bid Money / Bond (if applicable) and signed undertaking given on the schedule to this Tender Enquiry.

It **Must Not** indicate price, costs etc. Following documents must be provided by the firm:-

- (i) Testimonials of Relevant experience and past performance to supply of stores specifically to POFs / Defence / Public / Private Sector Organizations.
- (ii) Capabilities with respect to personnel, equipment, and plant.
- (iii) Financial position / Annual Turnover.
- (iv) Appropriate managerial capability.

b) PART II “COMMERCIAL OFFER”


It should indicate the commercial terms e.g. price, terms of payment, mode of payment, mode of supply.

1.2 Each part should be placed in a separate sealed cover. The envelopes should be inscribed with : Part I “Technical quotation without price” and Part II “Commercial quotation with price”

1.3 Only one tender should be included in one envelope. The outside of the envelope should be inscribed with:-

Tender Enquiry No: 01-FP/LP-Copper Cathode-PUR-WBM-2023-24, Dt. 07-6-2023
Tender to be opened on : 18-7-2023
Address : GM Business Development, Wah Brass Mills,
: POF’s Bid Centre (Room No 02), Behind Rabita Hall,
: POFs, Wah Cantt (Pakistan) Post Code (47040).
Phone : 051-9055-22062 , 051-9055-22283 Ext. 300 , 106
Email : tariq@wahbrass.com, moeez@wahbrass.com

1.4 Tenders will be opened at **10:00** hours on **18-7-2023** (Tuesday) and must reach POF Bids Centre through Air mail / courier on or before the specified time. The tenders received late will not be entertained. The bids “By hand” will be received in the Bid center till 30 minutes before the time of Bid opening. You may witness the opening of the tender if you so desire. If a representative is deputed, he should bring a letter of authority. **Venue of Tender Opening is POFs Bid Centre (Room No. 02), Behind Rabta Hall, POF, Wah Cantt.**

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2. GENERAL INSTRUCTIONS

- The price shall be filled in Col. 5 and delivery date in Col. 6 of the schedule to the Tender Enquiry. The undertaking shall be signed at the bottom of the schedule.
- 2.1 Offers should be based on prevailing LME rates. LME rate will be charged as on the next day of receipt of LC by the firm. **Offers based on fixed rates will not be considered.**
- 2.2 The quotation must remain valid for at least 90 days from the date of opening of tenders.
- 2.3 In the event of non-acceptance of offer, no intimation will be given to the Tenderer.
- 2.4 Conditional offers or alternative offers are likely to be ignored.
- 2.5 Submission of offer through an agent / local firm in Pakistan shall be avoided. In case it is considered inevitable, the agent's quotation must invariably be accompanied by the Original Proforma Invoice from the principals/manufacturers. Bid Money @2% of quoted value in shape of CDR/Pay Order/BG will be provided by the local firm **which should be the part of Technical offer.**
- 2.6 Quotations shall be based on CFR, Karachi Value including sea worthy packing. The consignment will preferably be shipped through Pakistan National Shipping Corporation (PNSC). In case there is no PNSC Service available, the consignment will be shipped on other conference line vessel but not of Indian/ Israeli Flag Vessel.
- 2.7 Offer / Quotation should hold good for any reduced or enhanced quantity without Notice.

3.0 INSPECTION:

Supplies shall be subject to:-

a) 3rd Party Inspection (Mandatory)

Third party inspection certificate from an internationally accredited/ISO Certified Inspection Agency like "SGS, Lloyd, & Bureau Veritas" (cost to be borne by the supplier) Container Stuffing Report alongwith photographs of loading of Copper (after stuffing) prior to shipment of store. The store should be sealed and loaded on ship in the presence of Third Party Inspectors who will confirm/ensure that the store inspected by them has been shipped. Container Stuffing Report alongwith photographs of Copper (after stuffing) must be despatched to WBM by the supplier as soon as store is stuffed in the container.

b) Pre-Shipment Inspection: (Optional)


2 x official of Wah Brass Mill will carry out Pre-Shipment Inspection. The consignment will be packed, loaded & sealed in presence of officials of WBM. All expenses related to Air tickets, boarding & lodging etc will be borne by the purchaser.

c) Warranty / Guarantee (Mandatory)

Provision of Warranty/Guarantee of the stores for the period of 12 months after Inspection on receipt of purchaser premises. Period of warranty/guarantee for trouble free operation should be mentioned. Rejected stores shall be replaced by the supplier without any obligation.

4.0 ACCEPTANCE OF OFFERS

The Right to accept or reject any offer in full or in part, without assigning any reason or to negotiate price without prejudice to the original offer is hereby reserved.

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5.0 **PERFORMANCE BOND**

The successful bidder will provide Performance Bond Bank Guarantee @ 10% of CFR Value of the order against the LOI (Letter of Intent) in favor of Wah Brass Mill, Wah Cantt. The Performance Bond will be furnished in the form of Deposit at Call Receipt from any Scheduled Bank in Pakistan or an unconditional Bank Guarantee on Prescribed Proforma. The Performance Bond shall be furnished within 15 days from the date of LOI (Letter of Intent). Formal Contract will be issued after receipt of Performance Bond. It shall be valid for a period of 12 months after the date of expiry of delivery period. If the Performance Bond is not furnished within the prescribed time, the Purchaser reserves the right to cancel the order and has the right of risk purchase action.

6.0 **DELIVERY PERIOD**

Stores to be supplied within 6-8 weeks after placement of contract / establishment of LC.

7.0 **FAILURE TO SUPPLY THE STORES**

7.1 All the deliveries must be completed by the specified date. If the failure to deliver the stores within the scheduled time should have arisen from "Force Majeure", which the purchaser may admit as reasonable ground for further time, he will allow such additional time as he may consider to have been required by the circumstances of the case. Otherwise, he will be entitled, at his discretion, to cancel the contract; and / or, claim liquidated damages upto 2% but not less than 1% of the contract price of the items and their quantities for each and every month or part of a month, beyond the specified delivery date, during which these may Not be delivered, subject to a maximum of 15% of the total contract value; or, to purchase from elsewhere, the unsupplied stores at the risk and cost of the supplier.

7.2 In case of late shipment beyond 3 months, supplying firm may be blacklisted from POFs & performance Bond will be forfeited.


8.0 **PAYMENT:**

8.1 Payment shall be made by means of irrevocable Letter of Credit. All Bank charges incurred in Pakistan in connection with the establishment of L.C. shall be borne by the purchaser; whereas, all Bank charges incurred in connection with drawing of payment including charges for confirmation of L.C. by the advising Bank/Foreign Bank shall be borne by the supplier.

8.2 **80%** payment shall be made by the LC Opening Bank on receipt of shipping documents including satisfactory inspection report by 3rd Party and PSI by authorized representative of the Purchaser and **20%** payment shall be released on receipt & inspection of consignment at Wah Brass Mills premises.

8.3 If at any time during the currency of the contract, the purchaser decides to terminate the contract for any reason whatsoever (other than for reasons of FAILURE TO SUPPLY THE MATERIALS), he shall have the right to do so by giving the supplier a registered notice to that effect.

8.4 Partial Shipments / Partial Payments is allowed.

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9.0 **CORRESPONDENCE**

All correspondence regarding the Tender shall be addressed to the following:

Attention:- General Manager Business Development,
Wah Brass Mills
(Adjacent POF Main Gate), Quaid Avenue,
Wah Cantt (PAKISTAN).
Phone:+92 51 9055-22062
E-Mail: tariq@wahbrass.com

10. **SECURITY OF INFORMATION**

- 10.1 The tenderer and his employees must not communicate any information relating to the sale / purchase of materials under this enquiry to any person other than the manufacturer or to any press or agent not authorized in writing by Wah Brass Mill to receive it.


Please, return the "Schedule" to the Tender, duly signed by the specified date along with the specifications/drawings if any enclosed herewith, even if you are unable to quote. If you have any query, you may contact the undersigned for further guidance.

NOTE:

Offers/bids through **E-Mail & Fax** are not acceptable. The offers/bids must be submitted on firm's original letter head through **Surface Mail/Courier.**

Yours faithfully,

xxsdxx
GENERAL MANAGER- BD
Wah Brass Mills - Wah Cantt
E-mail: tariq@wahbrass.com

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SCHEDULE TO TENDER No: **01-FP/LP-COPPER CATHODE-PUR-WBM-2023-24 DT. 07-6-2023**

DUE ON **18-7-2023**

Sr. No	Item Description with Specifications	Qty	A/U	Price per Unit (FOR WBM / CFR Karachi basis)	Delivery Date
1	Copper Cathode / Sheet (LME Grade) Spec BS-EN 1978:1998 (Cu-CATH-I / Cu-CATH-2) OR ASTM-B-115-10 (Cu-CATH-1) Size: 3'x3'x12 to 20mm Thick (approx)	500	M.T		6-8 weeks (Partial supply allowed)

Special Conditions:-

- i) Offers/bids through E-Mail & Fax are not acceptable. The offers/bids must be submitted on firm's original letter head though surface Mail / Courier.
- ii) Submission of Performance Bond as per TE clause 5 otherwise offer will be rejected.
- iii) Participants/ bidders are obligatory to forward necessary credentials of their firm showing / elaborating details of their business with Govt./Semi Govt. & public sector organizations/departments in Pakistan alongwith their quotation.
- iv) In case local firm/rep. submits offer on behalf of their foreign principal, it will be responsibility of the local firm to submit 2% Bid Money (in shape of CDR / Pay Order or BG) along with the offer.

FOR INDIGENOUS SUPPLIERS ONLY

- i. Any eligible Indigenous bidder can offer on Free Delivery at Wah Brass Mill, Wah Cantt basis.
- ii. **TENDER FEE**
The tender must be accompanied by a non-refundable fee by means of a crossed cheque/pay order of Rs. 500/- in favor of Wah Brass Mill, Wah Cantt.
- iii. **BID MONEY**
Bid Money at the rate of 2% of the quoted value should accompany the Tender in the shape of CDR / Pay Order or BG from a scheduled Bank drawn in favour of Wah Brass Mill, Wah Cantt. Tenders received without Bid Money will be rejected. Bid Money of the unsuccessful Tenderers will be returned as soon as the scrutiny of the tenders is completed. Bid Money of the successful tenderers will be retained until the contract is finalized. Bid Money will be forfeited in case the quotation is withdrawn before the expiry of its validity date.
- iv. Submission of Performance Bond (in shape of CDR/Pay Order or BG on prescribed format) @10% value of the order after issuance of Letter of Intent.
- v. 100% payment will be released after receipt & acceptance of store at Wah Brass Mill, Wah Cantt.

UNDERTAKING

Should our offer be accepted, we hereby undertake to supply the stores/render the services contracted, failing which it shall constitute a breach of contract, and Wah Brass Mills, shall have the right to purchase the stores/services from elsewhere at our risk and cost.

Place _____

Date _____

Signature of the Tendered _____

Name _____

Position _____

Address _____